



# TOWN OF NORTHBOROUGH DESIGN REVIEW COMMITTEE

Town Hall Offices • 63 Main Street • Northborough, MA 01532 • 508-393-5019 • 508-393-6996 Fax

Approved 11.30.18

May 31, 2017  
Design Review Committee  
Meeting Minutes

**Members Present:** Michelle Gillespie, Chairman; Tom Reardon

**Members Absent:** Dave Veron, Tony Abu, Diana Nicklaus

**Others Present:** Mike Lotti, Jay Correia, Dan Lewis, Kathy Joubert, Town Planner; Joe Atchue, Inspector of Buildings/Zoning Enforcement Officer

Meeting began at 8:00am.

55 Bearfoot Road

Proposed solar car ports/solar canopies above the existing parking spaces. Located in industrial district so application is before DRC.

Members will send letter of support to Planning Board including recommendation for routine maintenance to occur and paint quality check to be done on annual basis. Request as conditions in the site plan approval decision.

## **442 West Main Street**

Continued review of site plan and building design for proposed building. Landscaping and lighting plans are needed. Members discussed shutters are not necessary on rear of building and an awning or roof structure should be added to rear door.

Continue discussion to next meeting.

## **Industrial Design Guidelines**

Meet with Judi Barrett week of June 19<sup>th</sup>.

Meeting adjourned at 9:30am.

Respectfully submitted,

Kathy Joubert, Town Planner